

**Coalition for Hispanic Family Services**  
**JOB DESCRIPTION**

**Program:** Children's Mental Health Clinic  
**Job Title:** Bilingual Spanish/English Mental Health Clinician, Full Time  
**Reports To:** Supervisor of Clinical Services  
**Date Available:** Immediately  
**Date Posting:** December 23, 2019  
**Deadline to Apply:** Open Until Filled

**To apply:** Submit a resume and cover letter with qualifications to Karina Diaz, Program Director, at [kdiaz@hispanicfamilyservicesny.org](mailto:kdiaz@hispanicfamilyservicesny.org) and Carrie Tillett-Saks, Clinical Supervisor, at [ctillett-saks@hispanicfamilyservicesny.org](mailto:ctillett-saks@hispanicfamilyservicesny.org).

**JOB SUMMARY**

Provide mental health crisis intervention and therapeutic services to a caseload of individuals, children, and their families with psychiatric disturbances, dysfunction, and/or impairment.

**RESPONSIBILITY**

1. Participate with medical, psychiatric, nursing and social services staff in the process of interdisciplinary team assessment of the mental health, social and emotional needs of severely emotionally disturbed children and their families.
2. Administer mental health status examinations to severely emotionally disturbed children to screen for disorders and impairments requiring mental health services.
3. Participate in interdisciplinary team conferences, reviewing treatment and case plans, case monitoring, and discharge planning, pursuant to sound professional practice, and to federal, state and city guidelines.
4. Provide a full range of psychotherapy services to a specialized borough-wide caseload of psychiatrically impaired children and their families, including:
  - In the capacity of primary clinician, to develop, implement, monitor and document treatment plans, coordinating the activities of CHFS staff and related personnel and involved agencies, in the management of that plan;
  - To provide individual, group and family psychotherapy in the resolution of the child's problems;
  - To provide appropriate information to clients and collaterals regarding the normal physical, social and psychological development of individuals, challenges to functioning presented by conditions of impairment, disease, social stresses and dysfunction and childhood disorders; and ways of coping and preserving individual functioning and autonomy;
  - As appropriate, to make referrals to, and maintain cooperative relationships with public and voluntary agencies, programs, services and facilities;
  - Participates in staff committees, program planning and conferences and meetings;
  - Represents the agency at community conferences and meetings;

- Accurately and in a timely manner complete required case records, reports and statistics;
- Performs such other duties as assigned.

### **QUALIFICATIONS**

1. Master's Degree from an accredited school of Social Work, Mental Health, Marriage and Family Therapy, or Creative Arts Therapy.
2. Degree must be licensed by the New York State Office of Professions.
3. Good writing/record keeping skills.
4. Ability and willingness to travel to client's home, school, etc., when necessary to negotiate any steps and barriers to client's treatment.
5. Bilingual in Spanish and English is required.
6. Understanding and appreciation of the roles of race, religion, ethnicity, sexual preference, and individual values as they relate to servicing clients and families.

**JOB LOCATION:** Brooklyn/Queens – 20 minutes from NYC