

COALITION FOR HISPANIC FAMILY SERVICES

Job Posting

Job Title: Reunification Specialist
Department: Foster Boarding Home (FBH)
Reports to: Program Director
Date Available: July 29, 2019
Date Posting: July 11, 2019
Deadline to Apply: Open Until Position Filled

To apply: Submit a resume and cover letter with qualifications to Alexandria Munoz, Program Director, at amunoz@hispanicfamilyservicesny.org by 5pm on July 18, 2019.

PROGRAM DESCRIPTION:

Coalition for Hispanic Family Services provides foster care, therapeutic foster care and adoption to an average of 300 children annually. The Coalition for Hispanic Family Services position of Reunification Specialist's goal is to reduce time to permanency and reduce re-entry into care post-discharge by reducing average length of stay on trial discharge status, reduce failed trial discharges, increase preventive service referrals and increase preventive service utilization prior to trial discharge

Service delivery must begin prior to and extend throughout child's discharge period. Coalition or Hispanic Family Services currently seeks a Reunification Specialist who would be responsible for the overall coordination, monitoring and completion of all activities associated with families in trial discharge status. To ensure the most effective management of activities including aftercare to support family reunification.

JOB DESCRIPTION

The Reunification Specialist works with families before and after discharge to connect them to services and supports. The Reunification Specialist is designed to have a maximum case load of 15 families. The Reunification Specialist will work closely with the case planner to insure permanency for the child(ren) and family.

- Additional or more intensive support to families to ensure access to material supports to increase stability post re-unification, such as housing, jobs, child care, transportation, new clothing, household items and homemaking services
- Additional or more intensive support to assist families in more effectively engaging and navigating public services and resources such as education, housing, health/behavioral healthcare and public assistance

- Focused support to strengthen self-determination and skill building to successfully access material supports and engage community systems during times of need post re-unification
- An effective process or assessment to determine family readiness for reunification
- Additional services to support family resilience, healthy family routines, positive parent-child interactions and strong family bonds

Major Responsibilities

- Carries a small caseload of families in reunification status
- Manages a multi-level campaign to ensure maximum resources and support for family reunification
- Identifies and cultivates key aftercare support and resources
- Oversees the comprehensive and efficient documentation of all paperwork for family reunification
- Oversees the provision of comprehensive aftercare services
- Cultivates and maintains a network of aftercare services appropriate for reunified families
- Participates in and contributes to the social service staff training
- Assist in emergency situations as needed
- Responsible for ensuring compliance with all agency policies, procedures and governmental regulations, including but not limited to HIPAA
- Other duties as required by the supervisor.

Minimum Requirements

- Bachelor's Degree in social work from an accredited college or university; or degree in a related field, such as Psychology, Counseling or Human Services
- Minimum of two years of experience in foster care and adoption and/or child welfare field
- An understanding and respect for community needs and cultures;
- Willing and capable of working with multicultural families;
- Organizational, verbal and written communication skills;
- Ability to accommodate a flexible work schedule, including evenings and weekends;
- Ability to travel in and around the metropolitan New York City region;
- Physical dexterity sufficient to quickly and easily gain access to a variety of buildings and rooms;
- Ability to maintain composure and function well under stress;
- Ability to read, analyze and interpret policies and procedures related to the job;
- Ability to write routine reports and correspondence;
- Ability to effectively present information in one-on-one and small group situations;
- Ability to speak and read another language a plus;
- A clean New York state driver's license;

Discharge support program for Birth Parents Working Towards Trial Discharge:

Birth parents for whom trial discharge is expected within six months may receive discharge support program that include securing housing, securing transitional entitlements (such as Medicaid and public assistance), facilitating increased unsupervised visitation and making weekend home visits to support birth parent and assess safety and facilitating transitional services for the children such as school transfers, mental health services, etc.

Discharge support program for Birth Parents On Trial/Final Discharge:

Birth parents whose children are on trial/final discharge may receive discharge support program that include insuring that housing, transitional entitlements (such as Medicaid and public assistance) continue to be in place, supporting birth parents in their adjustment to reunification, assuring the children's successful adjustment to reunification and assessing safety