

COALITION FOR HISPANIC FAMILY SERVICES
Job Posting

Job Title: CASAC Case Worker/PPRS
Department: Preventive Services Program
Reports To: Program Supervisor
Date Available: Currently Available
Date Posting: March 22, 2019
Deadline to Apply: March 29, 2019

To apply:

Submit a resume and cover letter with qualifications to Franc Villalobos, Program Director by 5PM on March 29, 2019, at fvillalobos@hispanicfamilyservicesny.org

JOB SUMMARY: Under the supervision of the Family Treatment and Rehabilitation (FTR) program supervisor and/or FTR Coordinator, the Credentialed Alcoholism and Substance Abuse Counselor (CASAC) Case Worker will provide substance use/abuse assessments, make treatment recommendations and offer direct therapeutic support to clients in an effort to help stabilize children and families, and thus reduce safety and risk concerns, and prevent children from entering/re-entering Foster Care.

RESPONSIBILITIES:

- Provide initial substance abuse evaluations and ongoing assessment for use of AODs
- Make recommendations for type of treatment services needed based on assessment
- Provide readiness counseling for treatment and supportive counseling during relapse
- Make referrals to treatment services and monitor child/family attendance of services
- Obtain treatment reports on clients on a regular basis to discuss and consult with FTR supervisor and Case Planner
- Develop and maintain collaborative relationships with community substance abuse providers to assure a pool of resources for client-families
- Maintain a maximum case load of 6 clients
- Identify risks and gaps in treatment services
- Attend meetings and conferences at other agencies on behalf of clients as may be required
- Participate in program case conferences to provide assessment of clinical status and treatment options for clients.

- Attend community events, forums, coalitions to increase program visibility and knowledge of community resources to benefit children and families.
- Maintain documentation on all services provided on behalf of client-families
- Attend supervision and be prepared to discuss family-case progress and/or concerns
- Attend in services and/or ACS trainings as may be required
- Attend community events, forums, coalitions to increase program visibility and knowledge of community resources to benefit children and families.
- Flexible hours, including Saturdays, as may be required
- Other duties as assigned by Program Director

MINIMUM QUALIFICATIONS:

- Must be a Credentialed Alcohol Abuse Counselor (CASAC) and,
- BA/BS/BSW strongly preferred, with a minimum of 2 years working with multi-stressed children and families
- High School Diploma or GED required with a minimum of 3 years treating clients with history of alcohol or substance abuse
- Have experience in working with an ethnically-diverse population of client families
- Experienced in running groups, or be willing to be trained
- Bilingual in Spanish is strongly preferred as many parents speak Spanish only
- Strong verbal and written communication skills
- Ability to travel within the CHFS service area and making home visits to client families, clinical providers, and/or other agencies as maybe required
- Ability to work closely in a team-approach and contribute to program development

NOTE: This job description and specifications are not intended and should not be construed as an exclusive list of all responsibilities, skills or working conditions associated with the job. They are intended to be an accurate reflection of the principal requirements of the position. Any questions or concerns should be directed to the immediate supervisor.