



## Coalition for Hispanic Family Services

Building Strong Communities One Family at a Time

### PART TIME JOB OPENINGS

Cornerstone Community Centers, Brooklyn, NY

#### **Job Title: Group Leader**

**Reporting Relationship:** Reports to the Community Programs Manager/Assistant Director

**Position Purpose:** The Group Leader provides recreational/educational/arts workshops and activities for young people to learn new skills through an arts-based curriculum. The position occurs during evenings and weekends.

**Summary of the Agency:** The Coalition for Hispanic Family Services is a community-based agency serving children and families of North Brooklyn and Queens. Services include foster care, adoption, youth development, family support, mental health, internships, community building and after school education.

#### **Job Duties:**

- Design, plan and facilitate activities and workshops in specified areas of education, sports, physical education, crafts and/or the performing arts.
- Deliver literacy, STEM and Match activities integrated into the activities above
- Work with a team to develop a project-based curriculum that will culminate with a community exhibition and performance
- Attend weekly all staff meeting and attend professional development trainings
- Ability to work with various ages of youth and young adults in a community center setting
- Assist with the preparation of snack and other duties
- Perform other duties as assigned.

#### **Qualifications:**

- High School diploma required; college credits and experience preferred.
- Experience working with children and youth
- Experience in the performing or visual arts, sports, recreation, crafts and/or physical education.
- Spanish –speaking is a plus
- Flexibility to work Saturdays and/or evenings.
- Excellent group facilitation skills, good communication skills, ability to work collaboratively.
- Ability to work from a strength-based and/or youth development perspective
- Ability to model positive life choices and a commitment to self-improvement as an example for program participants.
- Demonstrate positive energy that addresses conflict mediation.
- Apply basic youth development principles such as positive communication, relationship development, and respect for diversity, involvement and empowerment.

#### **To Apply:**

Submit a resume and cover letter with qualifications to Angela Fernandez, Compliance Coordinator [afernandez@hispanicfamilyservicesny.org](mailto:afernandez@hispanicfamilyservicesny.org). Please include the job title for which you are applying in the subject line of your email.

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