

**Coalition for Hispanic Family Services  
JOB DESCRIPTION**

**Program:** Mental Health Clinic  
**Job Title:** Mental Health Clinician / Fee for Service  
**Reports To:** Supervisor of Clinical Services  
**Date Available:** Immediately  
**Date Posting:** February 13, 2015

**To apply:** Submit a resume and cover letter with qualifications to:

**Wanda Maldonado  
Director of Human Resources  
315 Wyckoff Avenue, 4<sup>th</sup> Fl  
Brooklyn, NY 11237  
T: 718-497-9060 ext. 315  
F: 718-497-9495**

[wmaldonado@hispanicfamilyservicesny.org](mailto:wmaldonado@hispanicfamilyservicesny.org)

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**JOB SUMMARY**

Provide mental health crisis intervention, social casework, and therapeutic services to a caseload of individuals, children and their families with psychiatric disturbances, dysfunction, and/or impairment.

**RESPONSIBILITY**

1. Participate with medical, psychiatric, nursing and social services staff in the process of interdisciplinary team assessment of the mental health, social and emotional needs of severely emotionally disturbed children and their families.
2. Administer mental health status examinations to severely emotionally disturbed children to screen for disorders and impairments requiring mental health services.
3. Participate in interdisciplinary team conferences, reviewing treatment and case plans, case monitoring, and discharge planning, pursuant to sound professional practice, and to federal, state and city guidelines.
4. Provide a full range of psychiatric services to a specialized borough-wide caseload of psychiatrically impaired children and their families, including:
  - In the capacity of primary clinician, to develop, implement, monitor and document treatment plans, coordinating the activities of CHFS staff and related personnel and involved agencies, in the management of that plan;
  - To provide individual, group and family psychotherapy in the resolution of the child's problems;
  - To provide appropriate information to clients and collaterals regarding the normal physical, social and psychological development of individuals, challenges to functioning presented by conditions of impairment, disease, social stresses and dysfunction and childhood disorders; and ways of coping and preserving individual functioning and autonomy;

- To provide specific information about health, welfare, education and recreation services available to serve the emotionally disturbed child;
- To arrange for direct provision of special services such as tutoring, recreation, medical and psychiatric examination, public assistance, Medicaid, emergency cash relief, etc.
- As appropriate, to make referrals to, and maintain cooperative relationships with public and voluntary agencies, programs, services and facilities;
- Provides field instruction to undergraduate or graduate students in social work, or other disciplines, as assigned;
- Supervise BA level social workers aides as assigned;
- Participates in staff committees, program planning and conferences and meetings;
- Represents the agency at community conferences and meetings;
- Accurately and in a timely manner complete required case records, reports and statistics;
- Performs such other duties as assigned.

### **QUALIFICATIONS**

1. Graduate of an Accredited School of Social Work or equivalent Master's level degree in counseling, psychology or related field.
2. Current New York State Certification in Social Work (active or pending) required.
3. Good writing/record keeping skills.
4. Ability and willingness to travel to client's home, school, etc., when necessary to negotiate any steps and barriers to client's treatment.
5. Knowledge of Spanish may be helpful.
6. Understanding and appreciation of the roles of race, religion, ethnicity, sexual preference, and individual values as they relate to servicing clients and families.

**JOB LOCATION:** Brooklyn/Queens – 20 minutes from NYC